

MINUTES OF MEETING OF WAREHAM FINANCE COMMITTEE

Date of Meeting: April 16, 2014

I. CALL MEETING TO ORDER

The meeting was called to order at 6:30 P.M.

II. ROLL CALL

Members Present: Larry McDonald, Chairman
Bonnie Cottuli, Clerk
Marilyn Jordan
Joan Fontes
David Heard
Tom Worthen

Members Absent: Marilyn Donahue
Jeff Tufts
Dominic Cammarano

Also Present: Derek Sullivan, Town Administrator

III. CITIZENS PARTICIPATION

No-one came forward for Citizens Participation.

IV. BUSINESS

A. Recruitment and future FinCom position openings.

There will be openings on the FinCom come July 1st. Applications can be obtained in the BOS office, the Town website, or emailing the FinCom.

V. TOWN ADMINISTRATOR'S REPORT

A. Any other fiscal matters.

1. WPCF Audit Documentation

Mr. Sullivan noted the memo in the document. He read recommendation #5 into the record. Brief discussion ensued.

Mr. McDonald stated there are now reconciliations of betterments (at the WPCF). He stated after Town Meeting, the FinCom will be reviewing the audit report received this evening.

2. Special Town Meeting Warrant

Mr. Sullivan stated there will be a few changes re: Article 3 – LED Lighting figures & Article 5 – Snow & Ice figures,

3. Revenue & Expense Reports

Mr. Sullivan stated he will be submitting the revenue & expense report through March. He noted the following:

- An increase will be needed in the Veteran's line item.
- The Board of Health may need more money in their salary line item.
- The Police Department is 8% over budget where they should be (\$30,000). He feels the Police Department may have a deficit at the end of the year of approx. \$70,000.
- Some expenses projected are over where they should be, but they may average out at the end of the year.
- The library budget is high, but they are waiting for \$70,000 from the Library Trustees.
- Transfers will be provided by the end of the week for Article 1 of the Special Town Meeting Warrant.
- One union may be ratified by Town Meeting.

Mr. McDonald stated there was a report issued by the DOR & it lists all overrides passed, failed, etc. by other local communities. He noted local towns that dealt w/ overrides. He will send this information to the FinCom electronically.

Mr. McDonald addressed talk about possible State involvement in the Town. He asked this question of the DOR last month. He read a statement into the record re: this matter.

NOTE: Mr. Cammarano arrived at this time.

VI. FINANCE COMMITTEE MATTERS

A. Review Annual Town Meeting & Special Town Meeting Warrants.

The FinCom briefly reviewed the Warrants. One correction was noted in the Annual Town Meeting Warrant.

B. Logistics: Motions & Recommendations/Advice.

Mr. McDonald stated there is a meeting on Thursday, April 17th at 2:30 P.M. to go over the motions for Town Meeting. He noted that Ms. Cottuli will read the motions on Monday night of Town Meeting & Ms. Fontes will read the motions on Tuesday night if Town Meeting continues on Tuesday.

Brief discussion ensued re: who will answer questions addressed to the FinCom at Town Meeting.

C. Dates to remember:

1. April 24, 2014 – Pre-Town Meeting 6:30 P.M.
2. April 24, 2014 – Town Meeting

D. Approve invoice #117440163 from W.B. Mason in the amount of \$75.32 re: supplies for printing of Special Town Meeting Warrant.

MOTION: Ms. Cottuli moved to approve invoice #117440163 from W.B. Mason in the amount of \$75.32 re: supplies for printing of the Special Town Meeting Warrant. Mr. Cammarano seconded.

VOTE: Unanimous (7-0-0)

VII. ANY OTHER BUSINESS

Mr. McDonald stated Mr. Cammarano has submitted documentation re: economic growth of Wareham. This information will be provided to the FinCom members.

VIII. APPROVAL OF MEETING MINUTES: MARCH 26, 2014 & MARCH 27, 2014

MOTION: Mr. Heard moved to approve the meeting minutes of March 26, 2014. Mr. Cammarano seconded.

VOTE: (5-0-2)

Ms. Cottuli & Ms. Jordan abstained

MOTION: Mr. Heard moved to approve the meeting minutes of March 27, 2014. Ms. Fontes seconded.

VOTE: (6-0-1)

Ms. Cottuli abstained

IX. NEXT MEETING DATE & TIME

There will be a pre-Town Meeting on April 24, 2014 at 6:30 P.M. in Room 320 of the Multi-Service Center.

The FinCom will also meet on April 28, 2014 at 6:00 P.M. in the Wareham High School cafeteria prior to Town Meeting.

The FinCom will meet again on May 7, 2014.

X. ADJOURNMENT

MOTION: Mr. Heard moved to adjourn the meeting at 7:17 P.M. Ms. Fontes seconded.

VOTE: Unanimous (7-0-0)

Respectfully submitted,

Kelly Barrasso
Kelly Barrasso, Transcriptionist

Date signed: 5-7-14

Attest: Bonnie Cottuli
Bonnie Cottuli, Clerk
WAREHAM FINANCE COMMITTEE

Date copy sent to Town Clerk: 5/9/14